



The following page is designed to help you add your new **WBCable** email address to Macintosh Mail.

Start Mail by clicking the **"Mail"** application icon in the docking bar.



With the Mail application open, click the **"Mail"** menu at the top of the screen then click **"Preferences"**.



Along the top of the Mail Preferences window will be a series of icons ("Accounts", "Fonts & Colors" "Viewing", etc.), click the "Accounts" icon if it is not already selected.

Click the "create Account" button.



Enter your name in the first line. Enter your email address in the Email Address line.

For the incoming mail server, enter **mail.wbcable.net** in lowercase letters. Choose **"POP"** for the Mail Server Type.

Enter your username which is the part of your email address to the left of the "@" symbol. Enter your password in the password line. Enter **"mail.wbcable.net"** in the last line then click OK.

A screenshot of the 'Mail Setup' dialog box in an email client. The window title is 'Mail Setup'. On the left is a small icon of a laptop. The main text reads: 'No configuration information has been entered for sending and receiving email. Please enter the following information. To quit Mail without setting up your email configuration, click the Quit button.' Below this are several input fields: 'Email Address:' with 'username@wbcable.net', 'Incoming Mail Server:' with 'mail.wbcable.net', 'Mail Server Type:' with radio buttons for 'POP' (selected) and 'IMAP', 'User Account ID:' with 'username', 'Password:' with a masked field of six dots, and 'Outgoing (SMTP) Mail Server:' with 'mail.wbcable.net'. At the bottom right are two buttons: 'Quit' and 'OK'.

Congratulations! You're ready to send and receive email.